

**PAROCHIAL CHURCH
COUNCIL OF
ST ANDREW'S, LEYLAND**

Charity number: 1130863

FINANCIAL STATEMENTS

31 DECEMBER 2020

Trustees' Annual Report

ADMINISTRATIVE INFORMATION

Charity Name:

The Parochial Church Council of the
Ecclesiastical Parish of St Andrew's Leyland

Charity Number:

1130863

Correspondence Address:

Leyland St Andrews PCC
Parish Hall
Worden Lane
Leyland, PR25 3EL

Incumbent:

Rev David Whitehouse
1 Crocus Field
Leyland, PR25 3DY

Bankers:

Barclays Bank plc
38 Fishergate
Preston, Lancashire, PR1 2DD

Central Board of Finance
Church House
Westminster, London

Independent Examiner:

Neil Kingston FCA, Burton Sweet, The Clock Tower, 5 Farleigh Court,
Old Weston Rd, Flax Bourton, Bristol, BS48 1UR

PCC Members and Trustees of the Charity

Rev Dr Duncan Bell

Damian Clapham

Rev Matt Cook

Tim Cotterall

Jeanette Dobson

Lois Ferguson

Faye Gunn

Brian Hazel

David Jones

Jennie Lawson

Paul Moran

John Robb

Bruce Sinclair

Stela Stansfield

Cressida Sutcliffe

Karen Swift

Adrian Taylor

Sue Taylor

Tom Thorp

Ric Turner

Deborah Tyrer

Louise Walsh

Rev David Whitehouse

Tom Williamson

Secretary

Deanery Synod

Deanery Synod until 15/10/20

Deanery Synod from 15/10/20

Deanery Synod from 23/11/20

Treasurer

Deanery Synod until 15/10/20

Warden until 15/10/20

Deanery Synod

Deanery Synod until 15/10/20

Warden

until 15/10/20

until 15/10/20

from 15/10/20

Chairman

Warden from 15/10/20

STRUCTURE, GOVERNANCE AND MANAGEMENT

The Parochial Church Council is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council (Powers) Measure 1956 as amended and the Church Representation Rules (contained in Schedule 3 to the Synodical Government Measure 1969 as amended). The PCC is also a registered charity.

The PCC has no subsidiary companies or organisations. Some organisations that are closely connected with the church have their own management committees, accounts and assets. These are not consolidated with the PCC accounts. These organisations include Tuesday Group and Women's Fellowship. Some organisations that are connected with the parish are either separate charities or branches of national charities.

The method of appointment of PCC members is set out in the Church Representation Rules. New PCC members receive appropriate training in order that they understand their responsibilities and are able to carry out their role successfully.

The Parochial Church Council consists of ex-officio and elected members. The elected members hold post for three years and are elected at the Annual Church Meeting held in April of each year.

Organisation and Committee Structure

Standing committee:

This is the only committee required by law. It has the power to transact the business of the PCC between meetings, subject to the directions given by the council and helps set the agenda for PCC meetings. Its current membership is:

Ex officio:

Rev David Whitehouse (Vicar) Minister for Oversight & Leadership Development
Karen Swift (Warden)
Tom Williamson (Warden)

Elected by PCC:

Rev Dr Duncan Bell (Associate Vicar) Minister for Discipleship & Pastoral Care
Rev Matt Cook (Associate Vicar) Minister for Outreach & Families
David Jones (Treasurer)
Tim Cotterall (Secretary)
Janet Sutherland (Church Manager)

The Standing Committee brings together the charity's key management personnel, who in addition to their statutory roles are, as Ministry Leaders, able to oversee the implementation of the vision and objectives of the PCC.

The PCC also operates a number of leadership teams, which specialise in different areas of work. These teams report back to the PCC either directly, or through the Ministry Leaders, appointed to oversee various areas of the church's work. The aims of these teams are listed below:

Property Oversight & Strategy Team

Supports the Wardens in their responsibility to oversee property, including implementation of recommendations contained in the Quinquennial Inspection Reports on the Church and Parish Hall.

Communications Task Team

Seeks to plan, improve and develop communication both within the church family and to the wider community of Leyland and beyond.

Finance Task Team

Assists the Treasurer by providing oversight of budgeting and financial planning and reporting.

Send (UK) Task Team

Seeks to encourage all at St. Andrew's to see their part in "Sending", through

- supporting individuals and organisations working in gospel ministry in the UK.
- supporting and encouraging those who have been sent out from St. Andrew's to gospel-centred work in the UK.
- encouraging short term mission serving in the UK.

Send (World Mission) Task Team

Seeks to encourage all at St. Andrew's to see their part in "Sending", through

- Equipping - helping the church to be better informed about the Bible, the UK and the World.
- Going - highlighting the need for some to go to cross-culturally to parts of the world that are unreached.
- Sending - supporting those who go.
- Welcoming - reaching out to those who come to the UK from all over the world.
- Mobilising our resources.
- Praying - to encourage us all to engage with God's work around the world and to be a part of it in regular prayer.

Setting remuneration for key management personnel

The Vicar and one Associate Vicar are paid a stipend by the Diocese of Blackburn. The other Associate Vicar is employed by the PCC on the basis that his remuneration should match that set by the Diocese for Incumbents. The Church Manager's remuneration is set by reference to similar posts in comparable churches and is commensurate with the incumbent's experience. It is recommended by Standing Committee and approved by the PCC. The Church Manager is always absent from such discussions.

Risks Policy

The principal risks faced by the charity are:

- Financial:
 - large unforeseen costs
 - downturn in regular giving
- Reputational:
 - adverse publicity
- Health & Safety:
 - slips, trips and falls
 - failure in hygiene control
- Safeguarding of young people and vulnerable adults:
 - accusations of inappropriate behaviour

Financial risks are managed through the setting of an annual budget for each main activity of church life and through regular reporting of income and expenditure to the PCC.

Reputational risks are managed through regular review of all church activities by the Standing Committee and, where appropriate, occasional strategic reviews by the PCC of particular areas of concern.

Health and Safety in the use of the Church, the Parish Hall and the Graveyard is reviewed regularly by the Property Oversight & Strategy Team.

The PCC have appointed a Safeguarding Officer who, in addition to being consulted on matters of possible concern, presents an annual report to the PCC.

In addition to these, formal risk assessments are carried out for all off-site activities. The PCC have delegated to the Standing Committee responsibility for scrutiny and approval of these in line with the requirements of our insurance policy with Ecclesiastical Insurance Office plc.

Services

Each Sunday we provide the following services

- 8.30am A quieter, more traditional service from the Book of Common Prayer
- 10.30am Our main service (with Sunday Club and crèche)
- 6.30pm Informal Service

We also provide a service of Litany on Fridays.

During the year we hold a variety of services celebrating the Christian festivals and other significant occasions in the church's life. We also carry out baptisms, weddings, funerals, and Confirmations. All services include a sermon and follow the principles of Anglican worship set out in the Book of Common Prayer and Common Worship.

During this last year these patterns of worship have had to be adapted to allow for the restrictions relating to Covid-19. This has meant that for a period of time we have offered online services in place of physical ones, and the service from the Book of Common Prayer has moved to a weekday morning.

St Andrew's retains responsibility for one of the congregations which have been planted from us: Wellfield Church is a Fresh Expression of church, meeting at Northbrook Barn, Northbrook Road, Leyland. Set up in October 2007 as 'a church for people who don't do church', it seeks to serve the community of the Broadfield Estate, under the leadership of the Rev Mark Simpson (who is licensed by the Bishop of Blackburn), assisted by Rev Pete Harvey (also licensed by the Bishop of Blackburn) and a Leadership Team. It has received a Bishop's Mission Order which marks it out as a mission initiative crossing the parish boundaries of St Andrew's and St John's.

Funds held as a custodian trustee

Buckshaw Village Church is a church plant, meeting at Buckshaw Community Centre, Unity Place, Buckshaw Village and established to reach this new and growing residential estate. The church began in August 2010 with the support of Methodist and Anglican churches in Leyland, Chorley, Euxton and Whittle-le-woods, with St Andrew's as the 'lead church'. In September 2017 it became a Conventional District under the leadership of the Rev James Gwyn-Thomas as Vicar and established its own PCC in May 2018. It is therefore an

“Excepted Charity” in its own right but, because these are not recognised by banks and other institutions, it has continued to use banking and payroll facilities under the umbrella of St. Andrew's on an interim basis until they can gain registration with the Charity Commission.

St Andrew's, Leyland acts as a custodian trustee holding cash on behalf of Buckshaw Village Church. Buckshaw Village Church's objects are consistent with those of St Andrew's, Leyland. St Andrew's, Leyland holds this cash in a separate designated bank account with a trustee approved bank mandate safeguarding the movement of these funds. Refer to note 18 for details of the funds received, payments made and balances held on behalf of Buckshaw village Church in the year.

OBJECTIVES AND ACTIVITIES - 2020

The primary aim of all Parochial Church Councils (PCCs) is the promotion of the Gospel of our Lord Jesus Christ according to the doctrines and practices of the Church of England. To this end the PCC manages the affairs of the ecclesiastical parish of St Andrew, Leyland and is responsible for co-operating with the incumbent. Responsibilities include managing the financial affairs of the Church, Parish Hall, Graveyard and Associate Vicar's House, contributing to the payment of the clergy and ensuring payment of other employees. It works with the clergy to promote in the parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

When planning our activities for the year, the incumbent and the PCC have considered the Commission's guidance on public benefit and, in particular, the specific guidance on charities for the advancement of religion.

St Andrew's has a distinct identity based on its heritage (it was the ancient Parish church for the old “Leyland hundred” and it is from it that all the subsequent Anglican churches have come, and in addition it has a history of an evangelical church), its geography (location in Leyland and Lancashire), and its resources (people and their gifts). This gives opportunities and responsibilities to reach Leyland, influence South Lancashire, partner with other churches in the region and to seek to be the best classical, evangelical church it can be for God's glory.

The church's mission statement has been updated to reflect this and is as follows:

- Reach Leyland together
- Grow like Jesus together
- Send workers together

As part of its efforts to realise the aspirations of this mission statement, the PCC has adopted a set of core values, from which everything we do and say should flow. They reflect our culture and our central concerns. These values are:

- Gospel rooted – we sit under the absolute authority of the Bible.
- God centred – acknowledging that God is sovereign over all.
- Discipleship focused – our task is to make disciples, who in their turn make disciples.
- Community engaged – we are in Leyland for Leyland. Our community matters.

- Mission minded – we want to focus all our energies on Jesus’ great commission: to make disciples of all nations.

In order to enable the PCC to achieve its objectives the parish holds services of worship each week and carries out Christian teaching to all age groups in a variety of settings and formats. The clergy have extensive duties in performing marriages and burials for the parish as a whole, including non-regular attendees of services. The church has a broad ministry to young people and a pastoral ministry to all within the parish.

Volunteers play a significant role in the charitable activities of the PCC, undertaking a wide variety of responsibilities.

The PCC has a policy of making donations to missionary organisations amounting to 10% of giving income in the previous year. These donations are made to organisations with which the PCC has regular links.

ACHIEVEMENTS AND PERFORMANCE - 2020

This year saw two events which impacted greatly the life and ministry of St Andrew’s Church. The first was our planned celebration of the 800th anniversary of the church’s foundation in 1220. The second was the coronavirus pandemic, which in line with government legislation and diocesan guidance placed significant restrictions on our usual activities and caused us to think creatively about how we could advance our aims and objectives.

Our aims for our 800 year celebrations were to make it a year of church celebration, community engagement, and confident evangelism. Many of our activities, including a planned week of mission, were cancelled in the light of the pandemic. But we were still able to develop and run a visual arts exhibition and some Heritage Tours of the building in the early part of the year; hold an online evening with Jeremy Marshall on the subject of cancer; and organise the ‘Bishop’s Bike Ride’ in September, taking in all those churches that have been planted from St Andrew’s in its 800 year history.

Though the loss of so many planned events to the pandemic was painful, we found that we were able to achieve many of our aims for the year in unexpected ways. Particularly we have developed significantly our online presence and our ability to make the best use of it. For much of the year we were recording and streaming services through YouTube, Zoom and a recorded phone line. This enabled us not only to continue to worship together when our buildings were closed, but also reach out and connect with more people than we would have been able to through simply meeting in our buildings. This online capacity extended to finding creative ways to run prayer meetings and Growth Groups, whose members meet to pray together, study the Bible and support one another. There are 17 such groups, which include almost 50% of all adults in church, and moving online has not only increased the numbers of those who could take part, but also the pastoral responsibility borne by our Growth Group leaders.

Christmas was one particular opportunity to find new ways of celebrating together and reaching out. Our open air ‘Carols by Starlight’ was attended by 200 people, and we worked closely with the Wade Hall Community Association and our local schools to distribute close to 50 hampers to those in need.

Our usual range of weekly activities have worked hard to continue as best they were able, or simply to keep in contact with their members during lockdown. These include the Toddler Group, the Good News Group (for adults with learning, or other, difficulties), children's and youth clubs and JAM (Jesus And Me) clubs in local schools. There is a monthly luncheon club for the over 80s and a weekly Sports Life group for the over 55s; and we run regular GriefShare courses for people dealing with bereavement. We also work with the Cumbria and Lancashire Community Rehabilitation Service, which provides teams to carry out grounds maintenance tasks for us on a weekly basis.

With specific reference to our church vision statement, we have this year been able to:

Reach Leyland together by working closely in partnership with Balshaws Church of England High School to appoint Luke Blakeley as our School Chaplain and Youth Pastor. Katy Turner, our Children's Ministry Coordinator has developed our regular involvement with assemblies at Woodlea Junior School and St Andrew's Infant School. We have also worked with a local Kids Club to host wrap around care for primary age children. Though our Holiday Bible Club was unable to go ahead, we were able to run an Easter Trail event for Primary age Children. In addition we ran Christianity Explored several times through the year.

Grow like Jesus together by working in partnership with Biblical Counselling UK to appoint Janet Thorp as our Pastoral Intern, working with our Growth Groups and Pastoral teams to implement the benefits of Biblical Counselling. We have also run the Generosity Project alongside our usual pattern of Bible Studies. The church also hosted the North West Partnership teaching conference in January and their weekly ministry training programme throughout the year. There have also been specific courses to help people discern their faith and their understanding of the Bible.

Send workers together. Our SEND teams continue to ensure that we support our existing Away Team members, both in the UK and overseas, through prayer and finance. We were able to give a specific focus to world mission through our 'Month on Mission' in January, and we have been pleased to have visits from some of our Away Team members during the year. We have also established a team to develop our ministry to those in secular workplaces, and we look forward to a focus on that ministry in 2021.

Much of this work has been underpinned by a committed and developing Staff Team and this year we have undertaken a review of staff roles, resulting in the Rev Duncan Bell taking on the role of Minister for Discipleship and Pastoral Care; Rev Matthew Cook taking on the role of Minister for Outreach and Families; and Janet Sutherland having a change of her employment from Administrator to Church Manager.

Membership of the church is recorded in the form of the Electoral Roll. As at 31st December 2020 there were 282 registered members. The usual Sunday attendance through 2020 was an average of 153 adults and 43 under 16s, plus an average of 147 "viewers" of the Live-streamed services.

FINANCIAL REVIEW

Income:

The principal income source of the church is donations from those members of the public who attend and participate regularly. Income is also received from fees for weddings and funerals and from organisations that make use of the Parish Hall. Overall income in 2020 was £518,045 (2019: £594,963). The 13% drop in income resulted partly from a drop in

regular donations and their associated gift aid, but also from reduction in fees income from funerals and weddings. Income from Parish Hall lettings, although increased from 2019, was a lot lower than forecast due to enforced closures during the Lockdowns. This is expected to recover in 2021.

Expenditure:

The main expenditure of the church is on staff costs and on running costs of the Church and Parish Hall in support of the objectives and activities set out above. Overall expenditure in 2020 was £510,348 (2019: £579,941). The 12% drop in expenditure - almost matching the drop in income - arose mainly from savings in heating and other costs from having to close the Parish Hall throughout the Lockdowns and severely restrict Church openings during the Lockdowns.

Reserves:

It is PCC policy to maintain a free reserves balance of 5.9% of our expected expenditure for the coming year which, for 2021, has been budgeted as £430,924. 5.9% of this is £25,424. This aim was achieved at the year end with a free reserves balance of £56,584. It is our policy to invest surplus balances with the CBF Church of England Deposit Fund.

Statement of Trustees' Responsibilities

The trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards including Financial Reporting Standard 102: The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the income and expenditure of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping sufficient accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the constitution. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

By order of the Trustees

Signed

Date 29th April 2021

**Rev D G Whitehouse
Chairman**

Independent examiner's report to the trustees of The Parochial Church Council of the Ecclesiastical Parish of St Andrew's Leyland

I report to the trustees on my examination of the accounts of The Parochial Church Council of the Ecclesiastical Parish of St Andrew's Leyland (the Charity) for the year ended 31 December 2020.

Responsibilities and basis of report

As the charity trustees of the Charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

Since the Charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
1. the accounts do not accord with those records; or
2. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Neil Kingston, FCA
Burton Sweet Chartered Accountants
The Clock Tower
5 Farleigh Court
Old Weston Road
Flax Bourton
Bristol BS48 1UR

Date: 29th April 2021

Statement of Financial Activities

for the year ended 31 December 2020

| | <i>Note</i> | Unrestricted Funds | Restricted Funds | Total Funds 2020 | Total Funds 2019 |
|---|-------------|-------------------------------|-----------------------------|-----------------------------|---------------------|
| | | £ | £ | £ | £ |
| Income From | | | | | |
| Donations & legacies | 2 | 447,597 | 41,833 | 489,430 | 549,076 |
| Other trading activities | 2 | 8,520 | - | 8,520 | 4,305 |
| Investments | 2 | 435 | - | 435 | 557 |
| Charitable activities | 2 | 19,635 | 25 | 19,660 | 37,325 |
| Other income | 2 | - | - | - | 3,700 |
| Total Income | | 476,187 | 41,858 | 518,045 | 594,963 |
| Expenditure on: | | | | | |
| Raising funds | 3 | 87 | - | 87 | 75 |
| Charitable activities | 3 | 462,305 | 47,956 | 510,261 | 579,866 |
| Total Expenditure | | 462,392 | 47,956 | 510,348 | 579,941 |
| Net Income/(expenditure) | | 13,795 | (6,098) | 7,697 | 15,022 |
| Transfer Between Funds | 13 | - | - | - | - |
| Net Movement in funds | | 13,795 | (6,098) | 7,697 | 15,022 |
| Total funds brought forward at 1 January 2020 | 13 | 1,646,044 | 46,456 | 1,692,500 | 1,677,478 |
| Total funds carried forward at 31 December 2020 | 13 | 1,659,839 | 40,358 | 1,700,197 | 1,692,500 |

The charity has no recognised gains or losses other than the results for the year as set out above.
All the activities of the charity are classed as continuing.

See Note 15 for fund-accounting comparative figures.
The notes on pages 15 to 34 form part of these financial statements.

Balance Sheet

as at 31 December 2020

| | <i>Note</i> | 2020 | | 2019 | |
|---|-------------|--------|-----------|--------|-----------|
| | | £ | £ | £ | £ |
| Fixed Assets | | | | | |
| Tangible assets | 6 | | 1,694,874 | | 1,694,874 |
| Current Assets | | | | | |
| Debtors | 7 | 21,793 | | 26,511 | |
| Short term deposits | | 34,714 | | 39,606 | |
| Cash at bank and in hand | | 68,667 | | 62,115 | |
| | | | 125,174 | | 128,232 |
| Creditors: amounts falling due within one year | 8 | | (28,232) | | (29,029) |
| Net current assets | | | 96,942 | | 99,203 |
| Total assets less current liabilities | | | 1,791,816 | | 1,794,077 |
| Creditors: amounts falling due after one year | 9 | | (91,619) | | (101,577) |
| Net assets | | | 1,700,197 | | 1,692,500 |
| Funds | | | | | |
| Unrestricted funds | 14 | | 1,659,839 | | 1,646,044 |
| Restricted funds | 14 | | 40,358 | | 46,456 |
| Total funds | | | 1,700,197 | | 1,692,500 |

These financial statements were approved by the Parochial Church Council on 29th April 2021 and were signed on its behalf by:

Rev David Whitehouse
Chairman

The notes on pages 15 to 34 form part of these financial statements.

Cash Flow Statement

for the year ended 31 December 2020

| | <i>Note</i> | 2020 £ | 2019 £ |
|---|-------------|--------------|-----------------|
| Net cash (outflow) / inflow from operating activities | 11 | 1,225 | (16,850) |
| Non-operating cashflows: | | | |
| Investing activities | | | |
| Investment income | | 435 | 557 |
| Net cash (outflow) / inflow for the year | 12 | <u>1,660</u> | <u>(16,293)</u> |

Cash flow Restrictions

Charity law prohibits the use of net cash inflows on any endowed or other restricted fund to offset net cash outflows on any fund outside its own objects, except on special authority. In practice, this restriction has not had any effect on cash flows for the year.

The notes on pages 15 to 34 form part of these financial statements.

Notes to the financial statements

for the year ended 31 December 2020

1 Accounting policies

The following accounting policies have been applied consistently in dealing with items which are considered material in relation to the church's financial statements.

Basis of preparation

The financial statements have been prepared under the historical cost convention; in accordance with the applicable accounting standards; and under the Charities Statement of Recommended Practice (FRS102).

The charity meets the definition of a public benefit entity under FRS102.

There are no material uncertainties about the charity's ability to continue as a going concern, despite the significant uncertainty being caused by the worldwide COVID-19 crisis. Whilst the Trustees expect there to be a significant impact on the charity's operations and reserves in the coming months and years, the charity has sufficient reserves to be able to meet these challenges.

Funds

General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted.

Restricted Funds are those funds that must be spent on restricted purposes and details of the funds held and restrictions are provided in note 13.

The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the financial statements of church groups that owe their main affiliation to another body or those that are informal gatherings of church members.

Income

Donations and capital sources

Collections are recognised when received by or on behalf of the PCC.

Planned giving receivable under Gift Aid is recognised only when received.

Income tax recoverable on Gift Aid donations is recognised when the donation is recognised.

Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement, the amount due is quantifiable and its ultimate receipt by the PCC is probable.

Funds raised by Open Door (a weekly Saturday coffee morning) and the sale of CD's and similar events are accounted for gross.

Other Trading Activities

Rental income from the letting of church premises is recognised when it is receivable.

Income from Investments

Dividends are accounted for when due and payable. Interest entitlements are accounted for as they accrue.

Deferred Income

Payments received in advance of revenue recognition are recorded as deferred income.

Government Grants

Government grants are recognised based on the accrual model and are measured at the fair value of the asset received or receivable.

Grants relating to revenue are recognised in income over the period in which the related costs are recognised.

Notes to the financial statements

for the year ended 31 December 2020

1 Accounting policies (Continued)

Expenditure

Grants

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the PCC.

Activities directly relating to the work of the Church

The diocesan parish share is accounted for when due.

Pensions

The PCC operates two pension schemes:

The first is a defined contribution pension scheme. Contributions are accounted for as they become payable in accordance with the rules of the scheme.

One employee has been enrolled into the Church of England Funded Pensions Scheme for stipendiary clergy, the scheme is considered to be a multi-employer scheme as described in Section 28 of FRS 102. The pensions costs charged to the SoFA in the year are contributions payable towards benefits and expenses accrued in that year. Section 28.11A of FRS 102 also requires agreed deficit recovery payments to be recognised as a liability.

Fixed assets and depreciation

Consecrated property and moveable church furnishings

Consecrated and beneficed property of any kind is excluded from the accounts by S.10(2) of the Charities Act 2011.

Moveable church furnishings held by the Vicar and Church wardens on special trust for the PCC, and which require a faculty for disposal, are accounted as inalienable property unless consecrated. They are listed in the Church's Inventory which, can be inspected (at any reasonable time).

All expenditure incurred in the year on consecrated or beneficed buildings and individual items under £1,000 is written off.

Property vested in the Diocesan Board of Finance

The Parish Hall located on Worden Lane, Leyland and the Associate Vicar's House located at 8 St. Andrew's Close, Leyland are vested in the Diocesan Board of Finance as custodian trustee.

The properties are held at cost and no depreciation is charged on these properties as the PCC believe that the estimated residual value of these properties exceeds their carrying value in the accounts.

The Parish Hall is held at cost which was determined with reference to an insurance valuation in 2002.

The Trustees annually review the carrying value for indication of any impairment.

Other fixtures, fittings and office equipment.

Equipment used within the church premises is depreciated on a straight line basis over 5 years. Individual items of equipment with a purchase price of £1,000 or less are written off when the asset is acquired.

Investments

The Diocese of Blackburn holds a tithe redemption investment of £268 for the PCC.

Notes to the financial statements

for the year ended 31 December 2020

1 Accounting policies (Continued)

Current Assets

Amounts owing to the PCC at 31 December in respect of fees or other income are shown as debtors less provision for amounts that may prove uncollectable.

Short term deposits include cash held on deposit either with the CBF Church of England Funds or at the bank.

2 Income

| | Unrestricted Funds | Restricted Funds | Total Funds 2020 | Total Funds 2019 |
|------------------------------------|-----------------------|----------------------|-----------------------|-----------------------|
| | £ | £ | £ | £ |
| Income from: | | | | |
| Donations and legacies | | | | |
| Planned giving: Regular donations | 310,000 | 1,475 | 311,475 | 340,568 |
| Income tax recoverable | 70,064 | 250 | 70,314 | 80,915 |
| Collections | 30,382 | 3,210 | 33,592 | 62,354 |
| Sundry donations | 4,825 | 3,335 | 8,160 | 6,747 |
| Grants | 32,326 | 32,563 | 64,889 | 50,807 |
| Legacies | - | 1,000 | 1,000 | 7,685 |
| | <u>447,597</u> | <u>41,833</u> | <u>489,430</u> | <u>549,076</u> |
| Other trading activities | | | | |
| Church hall lettings | 8,520 | - | 8,520 | 4,305 |
| | <u>8,520</u> | <u>-</u> | <u>8,520</u> | <u>4,305</u> |
| Investments | | | | |
| Dividends | 306 | - | 306 | 302 |
| Bank and building society interest | 129 | - | 129 | 255 |
| | <u>435</u> | <u>-</u> | <u>435</u> | <u>557</u> |
| Charitable activities | | | | |
| Bookstall/CDs/Open door | 851 | - | 851 | 4,213 |
| Fees | 13,334 | 25 | 13,359 | 19,993 |
| Outreach | 1,698 | - | 1,698 | 6,119 |
| Conferences/weekends away | 2,580 | - | 2,580 | 6,578 |
| Other income | 1,172 | - | 1,172 | 422 |
| | <u>19,635</u> | <u>25</u> | <u>19,660</u> | <u>37,325</u> |
| Other income | | | | |
| Reimbursement: Insurance claim | - | - | - | 3,700 |
| | <u>-</u> | <u>-</u> | <u>-</u> | <u>3,700</u> |
| Total | <u><u>476,187</u></u> | <u><u>41,858</u></u> | <u><u>518,045</u></u> | <u><u>594,963</u></u> |

Notes to the financial statements

for the year ended 31 December 2020

2 Income (continued)

Prior year comparative

| | Unrestricted Funds | Restricted Funds | Total Funds 2019 |
|------------------------------------|-----------------------|---------------------|---------------------|
| | £ | £ | £ |
| Income from: | | | |
| Donations and legacies | | | |
| Planned giving: Regular donations | 307,268 | 33,300 | 340,568 |
| Income tax recoverable | 75,082 | 5,833 | 80,915 |
| Collections | 44,887 | 17,467 | 62,354 |
| Sundry donations | 5,283 | 1,464 | 6,747 |
| Grants | 18,750 | 32,057 | 50,807 |
| Legacies | 7,685 | - | 7,685 |
| | <u>458,955</u> | <u>90,121</u> | <u>549,076</u> |
| Other trading activities | | | |
| Church hall lettings | 4,305 | - | 4,305 |
| | <u>4,305</u> | <u>-</u> | <u>4,305</u> |
| Investments | | | |
| Dividends | 302 | - | 302 |
| Bank and building society interest | 255 | - | 255 |
| | <u>557</u> | <u>-</u> | <u>557</u> |
| Charitable activities | | | |
| Bookstall/CDs/Open door | 4,213 | - | 4,213 |
| Fees | 19,993 | - | 19,993 |
| Outreach | 6,119 | - | 6,119 |
| Conferences/weekends away | 6,578 | - | 6,578 |
| Other income | 422 | - | 422 |
| | <u>37,325</u> | <u>-</u> | <u>37,325</u> |
| Other income | | | |
| Reimbursement: Insurance claim | 3,700 | - | 3,700 |
| | <u>3,700</u> | <u>-</u> | <u>3,700</u> |
| Total | <u>504,842</u> | <u>90,121</u> | <u>594,963</u> |

Notes to the financial statements

for the year ended 31 December 2020

3 Expenditure

| | Unrestricted Funds | Restricted Funds | Total Funds 2020 | Total Funds 2019 |
|--|-----------------------|---------------------|---------------------|---------------------|
| | £ | £ | £ | £ |
| Raising funds | | | | |
| Cost of stewardship giving envelopes | 87 | - | 87 | 75 |
| Charitable activities | | | | |
| Grants | | | | |
| Missionary & charitable giving: Overseas (note 4a) | 26,939 | 3,578 | 30,517 | 16,889 |
| Home (note 4b) | 15,188 | - | 15,188 | 10,648 |
| Ministry: Diocesan parish share | 152,192 | - | 152,192 | 154,097 |
| Direct Costs | | | | |
| Parsonage house & Working expenses of incumbent | 6,711 | - | 6,711 | 14,834 |
| Assistant staff | 79,448 | 34,719 | 114,167 | 142,406 |
| Youth & Children's ministry | 32,485 | 4,761 | 37,246 | 45,445 |
| Outreach | 2,119 | - | 2,119 | 3,117 |
| Conferences/weekends away | 1,824 | - | 1,824 | 5,724 |
| Associate Vicar's House | 10,896 | 120 | 11,016 | 8,679 |
| Church running expenses | 19,959 | - | 19,959 | 30,767 |
| Church maintenance | 4,989 | - | 4,989 | 11,313 |
| Upkeep of services | 6,168 | 396 | 6,564 | 5,479 |
| Upkeep of church yard | 7,249 | 50 | 7,299 | 15,880 |
| Training costs | - | - | - | 2,071 |
| Hall running costs | 35,970 | - | 35,970 | 26,534 |
| Major repairs | - | 4,332 | 4,332 | 27,389 |
| Support costs | | | | |
| General support | 56,775 | - | 56,775 | 52,766 |
| Professional fees | - | - | - | 25 |
| Governance costs | | | | |
| Independent examination | 2,754 | - | 2,754 | 4,698 |
| Bank charges | 639 | - | 639 | 1,105 |
| | <u>462,305</u> | <u>47,956</u> | <u>510,261</u> | <u>579,866</u> |
| Total | <u>462,392</u> | <u>47,956</u> | <u>510,348</u> | <u>579,941</u> |

Notes to the financial statements

for the year ended 31 December 2020

3 Expenditure (continued)

Prior year comparative

| | Unrestricted Funds | Restricted Funds | Total Funds 2019 |
|--|-----------------------|---------------------|---------------------|
| | £ | £ | £ |
| Raising funds | | | |
| Cost of stewardship giving envelopes | 75 | - | 75 |
| Charitable activities | | | |
| Grants | | | |
| Missionary & charitable giving: Overseas (note 4a) | 14,172 | 2,717 | 16,889 |
| Home (note 4b) | 10,613 | 35 | 10,648 |
| Ministry: Diocesan parish share | 154,097 | - | 154,097 |
| Direct Costs | | | |
| Parsonage house & Working expenses of incumbent | 3,617 | 11,217 | 14,834 |
| Assistant staff | 100,361 | 42,045 | 142,406 |
| Youth & Children's ministry | 35,273 | 10,172 | 45,445 |
| Outreach | 3,117 | - | 3,117 |
| Conferences/weekends away | 5,724 | - | 5,724 |
| Associate Vicar's House | 8,569 | 110 | 8,679 |
| Church running expenses | 30,407 | 360 | 30,767 |
| Church maintenance | 10,902 | 411 | 11,313 |
| Upkeep of services | 5,479 | - | 5,479 |
| Upkeep of church yard | 15,830 | 50 | 15,880 |
| Training costs | 2,071 | - | 2,071 |
| Hall running costs | 21,470 | 5,064 | 26,534 |
| Major repairs | - | 27,389 | 27,389 |
| Support costs | | | |
| General support | 52,766 | - | 52,766 |
| Professional fees | 25 | - | 25 |
| Governance costs | | | |
| Independent examination | 4,698 | - | 4,698 |
| Bank charges | 1,105 | - | 1,105 |
| | <u>480,296</u> | <u>99,570</u> | <u>579,866</u> |
| Total | <u>480,371</u> | <u>99,570</u> | <u>579,941</u> |

Notes to the financial statements

for the year ended 31 December 2020

4(a) Grants payable analysis: Overseas Missions

| | Unrestricted Funds £ | Restricted Funds £ | Total Funds 2020 £ | Total Funds 2019 £ |
|--|----------------------------|--------------------------|--------------------------|--------------------------|
| Grants made to organisations | | | | |
| Bunda Bible College | 1,000 | - | 1,000 | 1,038 |
| Kijambu's (Luwero Comm Projects Ltd) | 1,000 | - | 1,000 | 1,000 |
| Platform 67 | 6,900 | - | 6,900 | 7,000 |
| Bethany Project | - | 278 | 278 | - |
| Kaloleni Bible Week | - | - | - | 889 |
| TEARFund (Cyclone Idai) | - | - | - | 1,000 |
| | <u>8,900</u> | <u>278</u> | <u>9,178</u> | <u>10,927</u> |
| Grants made to individuals | | | | |
| SAMS Ireland (for Gwen Carlisle) | - | - | - | 733 |
| Goodenough Mthembu | 1,024 | 1,750 | 2,774 | 1,015 |
| Harbornes (AIM) | 7,000 | - | 7,000 | 7,000 |
| Our Friend in a Creative Access Area (AIM) | 8,664 | - | 8,664 | 2,888 |
| Paul Hunter (Crosslinks) | - | - | - | (11,000) |
| Julia Reeves (New Tribes Mission) | - | - | - | 4,000 |
| Al Drye | 1,351 | 1,550 | 2,901 | 1,326 |
| | <u>18,039</u> | <u>3,300</u> | <u>21,339</u> | <u>5,962</u> |
| Total Overseas Missions | <u>26,939</u> | <u>3,578</u> | <u>30,517</u> | <u>16,889</u> |

Notes to the financial statements

for the year ended 31 December 2020

4(a) Grants payable analysis: Overseas Missions (continued)

Prior year comparative

| | Unrestricted Funds | Restricted Funds | Total Funds 2019 |
|--|-----------------------|---------------------|---------------------|
| | £ | £ | £ |
| Grants made to organisations | | | |
| Bunda Bible College | 1,000 | 38 | 1,038 |
| Kijambu's (Luwero Comm Projects Ltd) | 1,000 | - | 1,000 |
| Platform 67 | 7,000 | - | 7,000 |
| Kaloleni Bible Week | - | 889 | 889 |
| TEARFund (Cyclone Idai) | - | 1,000 | 1,000 |
| | <u>9,000</u> | <u>1,927</u> | <u>10,927</u> |
| Grants made to individuals | | | |
| SAMS Ireland (for Gwen Carlisle) | 733 | - | 733 |
| Goodenough Mthembu | 1,015 | - | 1,015 |
| Harbornes (AIM) | 7,000 | - | 7,000 |
| Our Friend in a Creative Access Area (AIM) | 2,888 | - | 2,888 |
| Paul Hunter (Crosslinks) | (11,000) | - | (11,000) |
| Julia Reeves (New Tribes Mission) | 4,000 | - | 4,000 |
| Al Drye | 536 | 790 | 1,326 |
| | <u>5,172</u> | <u>790</u> | <u>5,962</u> |
| Total Overseas Missions | <u>14,172</u> | <u>2,717</u> | <u>16,889</u> |

Notes to the financial statements

for the year ended 31 December 2020

4(b) Grants payable analysis: Home Missions

| | Unrestricted Funds | Restricted Funds | Total Funds 2020 | Total Funds 2019 |
|--|-----------------------|---------------------|---------------------|---------------------|
| | £ | £ | £ | £ |
| Grants made to organisations | | | | |
| Barnabas Fund | - | - | - | 100 |
| Balshaws | - | - | - | (75) |
| Bethesda Evangelical Church | 4,000 | - | 4,000 | - |
| Blackburn Diocesan Evangelical Fellowship | 45 | - | 45 | 45 |
| Blackburn Diocese Parish Vision Fund | 100 | - | 100 | 100 |
| Christian Against Poverty (CAP) | 2,500 | - | 2,500 | 1,535 |
| Christian Institute | 100 | - | 100 | 100 |
| Christians in Sport | 300 | - | 300 | 500 |
| Church of England Evangelical Council | 300 | - | 300 | 300 |
| Church Pastoral Aid Society (CPAS) | 300 | - | 300 | 300 |
| Evangelical Alliance | 443 | - | 443 | 443 |
| Gafcom | 100 | - | 100 | 100 |
| Layton Community Church (formerly Rehoboth C.C.) | 4,000 | - | 4,000 | 4,000 |
| North West Partnership | 400 | - | 400 | 400 |
| SLEAP | 100 | - | 100 | 100 |
| True Freedom Trust | 300 | - | 300 | 600 |
| UCCF | 600 | - | 600 | 100 |
| | <u>13,588</u> | <u>-</u> | <u>13,588</u> | <u>8,648</u> |
| Grants made to individuals | | | | |
| Roger Carswell | 1,000 | - | 1,000 | 1,000 |
| UCCF – James Bunyan | 100 | - | 100 | 1,000 |
| UCCF - Naomi Whitehouse | 500 | - | 500 | - |
| | <u>1,600</u> | <u>-</u> | <u>1,600</u> | <u>2,000</u> |
| Total Home Missions | <u>15,188</u> | <u>-</u> | <u>15,188</u> | <u>10,648</u> |

Notes to the financial statements

for the year ended 31 December 2020

4(b) Grants payable analysis: Home Missions

Prior year comparative

| | Unrestricted Funds | Restricted Funds | Total Funds 2019 |
|--|-----------------------|---------------------|---------------------|
| | £ | £ | £ |
| Grants made to organisations | | | |
| Barnabas Fund | 100 | - | 100 |
| Balshaws | (75) | - | (75) |
| Blackburn Diocesan Evangelical Fellowship | 45 | - | 45 |
| Blackburn Diocese Parish Vision Fund | 100 | - | 100 |
| Christian Against Poverty (CAP) | 1,500 | 35 | 1,535 |
| Christian Institute | 100 | - | 100 |
| Christians in Sport | 500 | - | 500 |
| Church of England Evangelical Council | 300 | - | 300 |
| Church Pastoral Aid Society (CPAS) | 300 | - | 300 |
| Evangelical Alliance | 443 | - | 443 |
| Gafcom | 100 | - | 100 |
| Layton Community Church (formerly Rehoboth C.C.) | 4,000 | - | 4,000 |
| North West Partnership | 400 | - | 400 |
| SLEAP | 100 | - | 100 |
| True Freedom Trust | 600 | - | 600 |
| UCCF | 100 | - | 100 |
| | <u>8,613</u> | <u>35</u> | <u>8,648</u> |
| Grants made to individuals | | | |
| Roger Carswell | 1,000 | - | 1,000 |
| UCCF – James Bunyan | 1,000 | - | 1,000 |
| | <u>2,000</u> | <u>-</u> | <u>2,000</u> |
| Total Home Missions | <u>10,613</u> | <u>35</u> | <u>10,648</u> |

Notes to the financial statements

for the year ended 31 December 2020

5 Staff Costs

The aggregate payroll costs were as follows:

| | 2020 | 2019 |
|-------------------------------------|----------------|----------------|
| | £ | £ |
| Gross Wages and salaries | 102,924 | 128,809 |
| Employer's National Insurance costs | 3,591 | 5,979 |
| Pension costs | 17,938 | 28,226 |
| | <u>124,453</u> | <u>163,014</u> |

During the year the PCC employed an Associate Vicar, a Children's Work Co-ordinator, a Youth Pastor, A Curate, an Office Administrator, a Personal Assistant, a Site Supervisor and two Cleaners, none of whom earned £60,000 p.a. or more (2019: none). This represents an average of 5.4 full time equivalent staff (2019: 5.6). The average weekly staff numbers for the year based on average head count were 7.8 (2019: 8.0).

The total employee benefits to key management personnel were £63,995 (2019 £37,835). Note that the stipend and benefits received by the Vicar and one Associate Vicar are administered through the Diocese.

6 Tangible Fixed Assets

| | Land & Buildings | Total |
|--------------------------|---------------------|------------------|
| | £ | £ |
| <i>Cost or valuation</i> | | |
| At beginning of year | <u>1,694,874</u> | <u>1,694,874</u> |
| <i>Disposals</i> | <u>-</u> | <u>-</u> |
| <i>Acquisitions</i> | <u>-</u> | <u>-</u> |
| <i>Depreciation</i> | | |
| At end of year | <u>-</u> | <u>-</u> |
| <i>Net book value</i> | | |
| As At 31 December 2020 | <u>1,694,874</u> | <u>1,694,874</u> |
| As at December 2019 | <u>1,694,874</u> | <u>1,694,874</u> |

The freehold land and buildings comprise the Parish Hall located on Worden Lane and the Associate Vicar's House located at 8 St. Andrew's Close, Leyland. The Parish Hall is shown at its deemed cost of £1,359,874.

Notes to the financial statements

for the year ended 31 December 2020

7 Debtors

| | 2020 | 2019 |
|--------------------------------|---------------|---------------|
| | £ | £ |
| Income Tax Recoverable | 20,708 | 22,406 |
| Prepayments and accrued income | 1,085 | 4,105 |
| | <u>21,793</u> | <u>26,511</u> |

8 Creditors: amounts falling due within one year

| | 2020 | 2019 |
|----------------------------------|---------------|---------------|
| | £ | £ |
| Creditors for goods and services | 13,222 | 13,813 |
| Accruals | 5,107 | 4,842 |
| Pension creditor (see note 17) | 476 | 1,547 |
| Other creditors | 3,514 | 2,914 |
| Kingdom Bank Mortgage | 5,913 | 5,913 |
| | <u>28,232</u> | <u>29,029</u> |

9 Creditors: amounts falling due after more than one year

| | 2020 | 2019 |
|--------------------------------|---------------|----------------|
| | £ | £ |
| Pension creditor (see note 17) | 3,524 | 11,453 |
| Kingdom Bank Mortgage | 88,095 | 90,124 |
| | <u>91,619</u> | <u>101,577</u> |

10 Commitments

Operating lease commitments

As at 31st December 2020 the Church has total minimum lease payments under non-cancellable operating leases due as follows:

| | 2020 | 2019 |
|---------------------------|--------------|--------------|
| | £ | £ |
| Within one year | 1,987 | 2,650 |
| Within two and five years | - | 1,987 |
| | <u>1,987</u> | <u>4,637</u> |

Notes to the financial statements

for the year ended 31 December 2020

11 Reconciliation of net movement in funds to net cash inflow from operating activities

| | 2020 | 2019 |
|--|--------------|-----------------|
| | £ | £ |
| Statement of Financial Activities: Net movement in funds | 7,697 | 15,022 |
| Investment income | (435) | (557) |
| Decrease in creditors: current liabilities | (797) | (19,110) |
| Increase in creditors: non-current liabilities | (9,958) | (5,875) |
| (Increase) / decrease in debtors | 4,718 | (6,330) |
| | <u>1,225</u> | <u>(16,850)</u> |
| Net cash (outflow) / inflow from operating activities | <u>1,225</u> | <u>(16,850)</u> |

12 Analysis of changes in cash during the year

| | 2020 | 2019 | Change |
|--------------------------|----------------|----------------|-----------------|
| | £ | £ | £ |
| Short term deposits | 34,714 | 39,606 | (4,892) |
| Cash at bank and in hand | 68,667 | 62,115 | 6,552 |
| | <u>103,381</u> | <u>101,721</u> | <u>1,660</u> |
| | 2019 | 2018 | Change |
| | £ | £ | £ |
| | | Restated | |
| Short term deposits | 39,606 | 59,921 | (20,315) |
| Cash at bank and in hand | 62,115 | 58,093 | 4,022 |
| | <u>101,721</u> | <u>118,014</u> | <u>(16,293)</u> |

Notes to the financial statements

for the year ended 31 December 2020

13 Movement in Funds

| Year ended 31 December 2020 | Balance bfwd 01/01/20 | Direct Giving | Cost of Activity | Transfers | Balance cfwd 31/12/20 |
|--------------------------------------|--------------------------|------------------|---------------------|-----------|-----------------------------|
| Restricted funds | | | | | |
| Hillcrest Church | 500 | - | - | - | 500 |
| Audio Bibles for Indonesia | 211 | - | - | - | 211 |
| ELAM | 10 | - | - | - | 10 |
| Housing for Associate Vicar | - | 120 | (120) | - | - |
| Graveyard | - | 50 | (50) | - | - |
| Children's Ministry Co-ordinator | - | 820 | (820) | - | - |
| New Tribes Mission | 1 | - | - | - | 1 |
| Youth Work Trainee Appeal | 12,700 | - | - | (12,700) | - |
| Youth Pastor | - | 2,361 | (3,656) | 12,700 | 11,405 |
| New Bibles Appeal | 1,174 | - | (95) | - | 1,079 |
| Bell Fund | - | 325 | - | - | 325 |
| Maintenance & Repairs to Parish Hall | - | 2,224 | - | - | 2,224 |
| Ann Benthm Charity Funds | - | 500 | (338) | - | 162 |
| Hampers | - | 58 | (58) | - | - |
| Harvest Appeal | - | 20 | - | - | 20 |
| Bethany Project | - | 278 | (278) | - | - |
| Toddlers | - | 130 | - | - | 130 |
| Wellfield Curate | 22,373 | 31,187 | (34,719) | - | 18,841 |
| Northbrook Barn | 9,077 | 485 | (4,332) | - | 5,230 |
| Sparkford | 410 | - | (190) | - | 220 |
| Al Drye | - | 1,550 | (1,550) | - | - |
| Goodenough | - | 1,750 | (1,750) | - | - |
| | <u>46,456</u> | <u>41,858</u> | <u>(47,956)</u> | <u>-</u> | <u>40,358</u> |
| Unrestricted funds | 1,646,044 | 476,187 | (462,392) | - | 1,659,839 |
| | <u>1,692,500</u> | <u>518,045</u> | <u>(510,348)</u> | <u>-</u> | <u>1,700,197</u> |

Notes to the financial statements

for the year ended 31 December 2020

13 Movement in Funds (Continued)

| Year ended 31 December 2019 | Balance bfwd 01/01/19 Restated | Direct Giving | Cost of Activity | Transfers | Balance cfwd 31/12/19 |
|----------------------------------|--------------------------------------|------------------|---------------------|------------|-----------------------------|
| Restricted funds | | | | | |
| Hillcrest Church | 500 | - | - | - | 500 |
| Leaving collections for staff | (77) | 77 | - | - | - |
| Audio Bibles for Indonesia | 211 | - | - | - | 211 |
| ELAM | 10 | - | - | - | 10 |
| Furnishings for Church | - | 411 | (411) | - | - |
| Housing for Associate Vicar | - | 110 | (110) | - | - |
| Graveyard | - | 50 | (50) | - | - |
| Children's Ministry Co-ordinator | - | 1,440 | (1,440) | - | - |
| Bunda Bible College | - | 38 | (38) | - | - |
| New Tribes Mission | 1 | - | 0 | - | 1 |
| Youth Work Trainee Appeal | 19,583 | 1,410 | (8,293) | - | 12,700 |
| New Bibles Appeal | 672 | 862 | (360) | - | 1,174 |
| Cyclone Idai | - | 987 | (1,000) | 13 | - |
| Christian Against Poverty (CAP) | - | 35 | (35) | - | - |
| Kaloleni Bible Week | - | 589 | (889) | 300 | - |
| Refurbishment of Vicarage | - | 11,217 | (11,217) | - | - |
| Replacement heater in Hall | - | 5,064 | (5,064) | - | - |
| Wellfield Curate | 32,361 | 32,057 | (42,045) | - | 22,373 |
| Northbrook Barn | 2,156 | 34,310 | (27,389) | - | 9,077 |
| Sparkford | 175 | 674 | (439) | - | 410 |
| Al Drye | - | 790 | (790) | - | - |
| | <u>55,592</u> | <u>90,121</u> | <u>(99,570)</u> | <u>313</u> | <u>46,456</u> |
| Unrestricted funds | 1,621,886 | 504,842 | (480,371) | (313) | 1,646,044 |
| | <u>1,677,478</u> | <u>594,963</u> | <u>(579,941)</u> | <u>-</u> | <u>1,692,500</u> |

Restricted funds

Hillcrest Church - Funds are restricted to the work of Hillcrest Church in KwaZulu Natal.

Audio Bibles for Indonesia - Funds are restricted towards the work of Our Daily Ministries in Singapore for the purchase of Audio Bibles to be distributed to Christians in Indonesia.

ELAM - Funds are restricted to the work of ELAM Ministries.

Furnishings for Church - donations given for specific items in the Church building.

Housing for Associate Vicar - money given towards the purchase of 8 St. Andrew's Close.

Graveyard - donations given towards specific items in the Graveyard.

Children's Ministry Co-ordinator - donations given towards the cost of employing a Children's Ministry Co-ordinator.

Notes to the financial statements

for the year ended 31 December 2020

13 Movement in Funds (Continued)

Bunda Bible College - donations given for the work of Bunda Bible College in Tanzania.

New Tribes Mission - donations given for the work of New Tribes Mission.

Youth Work Trainee Appeal - donations given to support an Internship for a Youth Work Ministry Trainee.

Youth Pastor - donations given towards the employment of a Youth Pastor, together with surplus funds transferred with the agreement of the original donors from the Youth Work Trainee Appeal.

New Bibles Appeal - donations given for the purchase of new bibles for the Church and the Parish Hall and to send bibles to a school in Sierra Leone.

Cyclone Idai - donations given to help relief work in the West Indies needed because of the damage to communities caused by Cyclone Idai.

Kaloleni Bible Week - donations given to support Kaloleni Bible Week in Kenya.

Refurbishment of Vicarage - donations given towards the cost of refurbishment work on the Vicarage.

Replacement heater in Hall - donation given to cover the cost of replacing the space heater in the Parish Hall.

Wellfield Curate - Funds are restricted towards employing a Curate at Wellfield Church.

Northbrook Barn - Funds are restricted towards the building work carried out on Northbrook Barn.

Sparkford - Donations given towards costs incurred by young people attending Sparkford Camp.

Leaving Collection for staff - Donations given towards leaving presents for members of staff.

Christian Against Poverty - Donations given for the work of Christians Against Poverty.

Al Drye - Donation given from the ministry of Al Drye in New Zealand.

Goodenough - Gift to Goodenough, Mthembu, Wellfield Church's missionary partner in South Africa.

Bell Fund - Grants and other money given towards the upkeep of the bells.

Maintenance & Repairs to Parish Hall - Donations and bequests given for Parish Hall Maintenance.

Ann Bentham Charity Funds - Funds transferred from the Ann Bentham Charity for food hampers.

Hampers - Donations given for Christmas hampers.

Harvest Appeal - Donations given towards the 2020 Harvest Appeal.

Bethany Project - Donations given at the visit of the Bethany Project Choir.

Toddlers - Donations given in memory of Margaret Clarke towards our Toddlers Group.

Notes to the financial statements

for the year ended 31 December 2020

14 Analysis of Net Assets by Fund

Year ended 31 December 2020

| | Unrestricted Funds £ | Restricted Funds £ | Total £ |
|-----------------------------|----------------------------|--------------------------|------------------|
| Fixed Assets for church use | 1,694,874 | - | 1,694,874 |
| Current Assets | 84,816 | 40,358 | 125,174 |
| Current Liabilities | (28,232) | - | (28,232) |
| Long Term Liabilities | (91,619) | - | (91,619) |
| Fund Balance | <u>1,659,839</u> | <u>40,358</u> | <u>1,700,197</u> |

Year ended 31 December 2019

| | Unrestricted Funds £ | Restricted Funds £ | Total £ |
|-----------------------------|----------------------------|--------------------------|------------------|
| Fixed Assets for church use | 1,694,874 | - | 1,694,874 |
| Current Assets | 81,776 | 46,456 | 128,232 |
| Current Liabilities | (29,029) | - | (29,029) |
| Long Term Liabilities | (101,577) | - | (101,577) |
| Fund Balance | <u>1,646,044</u> | <u>46,456</u> | <u>1,692,500</u> |

Notes to the financial statements

for the year ended 31 December 2020

15 SOFA fund analysis comparative figures

| | Unrestricted Funds £ | Restricted Funds £ | Total Funds 2019 £ |
|---|----------------------------|--------------------------|--------------------------|
| Income From | | | |
| Donations & legacies | 458,955 | 90,121 | 549,076 |
| Other trading activities | 4,305 | - | 4,305 |
| Investments | 557 | - | 557 |
| Charitable activities | 37,325 | - | 37,325 |
| Other income | 3,700 | - | 3,700 |
| Total Income | <u>504,842</u> | <u>90,121</u> | <u>594,963</u> |
| Expenditure on: | | | |
| Raising funds | 75 | - | 75 |
| Charitable activities | 480,296 | 99,570 | 579,866 |
| Total Expenditure | <u>480,371</u> | <u>99,570</u> | <u>579,941</u> |
| Net Income/(expenditure) | 24,471 | (9,449) | 15,022 |
| Transfer Between Funds | <u>(313)</u> | <u>313</u> | <u>-</u> |
| Net Movement in funds | 24,158 | (9,136) | 15,022 |
| Total funds brought forward at 1 January 2019 | 1,621,886 | 55,592 | 1,677,478 |
| Total funds carried forward at 31 December 2019 | <u><u>1,646,044</u></u> | <u><u>46,456.00</u></u> | <u><u>1,692,500</u></u> |

16 Trustee and related party transactions

An Associate Vicar was employed by the PCC from June 2017 on terms matching those of a Diocesan Stipend and therefore not set by the PCC. By virtue of holding a Bishop's Licence he became a member of the PCC and thereby a Trustee of the Charity. His total employment cost in 2020 came to £38,593 (2019: £37,385).

No other Trustee was employed by the charity during the 2020 or 2019 years.

Travel expenses of £600 were paid to three Trustees (2019: three Trustees) for mileage claims during the year (2019: £947).

Trustees waived expenses in the year totalling £Nil (2019: £64).

Aggregate donations made to the Charity by Trustees, key management personnel and other related parties was £61,498 (2019: £52,791).

Notes to the financial statements

for the year ended 31 December 2020

17 Multi-employer pension plan

St Andrews (Leyland) PCC participates in the Church of England Funded Pensions Scheme for stipendiary clergy. This scheme is administered by the Church of England Pensions Board, which holds the assets of the schemes separately from those of the Responsible Bodies.

Each participating Responsible Body in the scheme pays contributions at a common contribution rate applied to pensionable stipends. The scheme is considered to be a multi-employer scheme as described in Section 28 of FRS 102. This means it is not possible to attribute the Scheme's assets and liabilities to each specific Responsible Body, and this means contributions are accounted for as if the Scheme were a defined contribution scheme. The pensions costs charged to the SoFA in the year are contributions payable towards benefits and expenses accrued in that year (2020: £31,933, 2019: £28,226), plus the figures highlighted in the table below as being recognised in the SoFA, giving a total charge of £31,933 for 2019 (2019: £28,226).

A valuation of the Scheme is carried out once every three years. The most recent Scheme valuation completed was carried out at as 31 December 2018. The 2018 valuation revealed a deficit of £50m, based on assets of £1,818m and a funding target of £1,868m, assessed using the following assumption:

An average discount rate of 3.2% p.a.;

RPI inflation of 3.4% p.a. (and pension increases consistent with this);

Increase in pensionable stipends of 3.4% p.a.;

Mortality in accordance with 95% of the S3NA_VL tables, with allowance for improvements in mortality rates in line with the CMI2018 extended model with a long term annual rate of improvement of 1.5%, a smoothing parameter" of 7 and an initial addition to mortality improvements of 0.5% pa.

Following the 31 December 2018 valuation, a recovery plan was put in place until 31 December 2022 and the deficit recovery contributions (as a percentage of pensionable stipends) are as set out in the table below.

| | January 2018 to December 2020 | January 2021 to December 2022 |
|----------------------------------|--|--|
| % of pensionable stipends | | |
| Deficit repair contributions | <u>11.9%</u> | <u>7.1%</u> |

As at 31 December 2018 the deficit recovery contributions under the recovery plan in force at that time were 11.9% of pensionable stipends until December 2025.

As at 31 December 2019 and 31 December 2020 the deficit recovery contributions under the recovery plan in force were as set out in the above table.

For senior office holders, pensionable stipends are adjusted in the calculations by a multiple, as set out in the Scheme's rules.

Section 28.11A of FRS 102 requires agreed deficit recovery payments to be recognised as a liability. The movement in the balance sheet liability over 2019 and over 2020 is set out in the table below.

Notes to the financial statements

for the year ended 31 December 2020

17 Multi-employer pension plan (Continued)

| | 2020 | 2019 |
|---|--------------|---------------|
| | £ | £ |
| Balance sheet liability at 1 January | 13,000 | 19,000 |
| Deficit contribution paid | (4,000) | (6,000) |
| Interest cost (recognised in the SoFA) | - | - |
| Remaining change to the balance sheet liability* (recognised in the SoFA) | (5,000) | - |
| Balance sheet liability at 31 December | <u>4,000</u> | <u>13,000</u> |

* Comprises change in agreed deficit recovery plan, and change in discount rate and assumptions between year-ends.

This liability represents the present value of the deficit contributions agreed as at the accounting date and has been valued using the following assumptions set by reference to the duration of the deficit recovery payments:

| | Dec-20 | Dec-19 | Dec-18 |
|---------------------------------------|----------------|----------------|----------------|
| Discount rate | 0.2% pa | 1.1% pa | 2.1% pa |
| Price inflation | 3.1% pa | 2.8% pa | 3.1% pa |
| Increase to total pensionable payroll | <u>1.6% pa</u> | <u>1.3% pa</u> | <u>1.6% pa</u> |

The legal structure of the scheme is such that if another Responsible Body fails, St Andrews (Leyland) PCC could become responsible for paying a share of that Responsible Body's pension liabilities.

18 Funds held as custodian trustees

At the year end, the charity held £35,085 (2019: £34,782) of cash balances under the control of Buckshaw Village Church. These balances have been excluded for the balance sheet.

In the year funds were received on behalf of Buckshaw Village Church totalling £62,834. Payments made as a custodian trustee on behalf of Buckshaw Village Church totalled £65,754.